



TECHNA-X BERHAD

[Registration No. 200601012477 (732227-T)]
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR SHAREHOLDERS AND/OR PROXIES ATTENDING THE SEVENTEENTH ANNUAL GENERAL MEETING ("17TH AGM")

INFORMATION ON 17TH AGM

1. Date, Time, and Venue of 17th AGM

The Company's 17th AGM is scheduled to be held as follows:-

Day and Date : Tuesday, 30 May 2023
Time : 10:00 a.m.
Venue : The "Hall of Fame" located at The Mines Resort & Golf Club, Jalan Kelikir, Mines Wellness City, 43300 Seri Kembangan, Selangor Darul Ehsan

2. Entitlement to Attend

Only members whose names appear in the Record of Depositors as of 23 May 2023 shall be entitled to attend, participate, speak and vote at the 17th AGM or appoint proxy(ies) to attend, participate, speak and vote on his/her behalf in respect of the number of shares registered in his/her name at that mentioned date.

3. Lodgement of Form of Proxy of 17th AGM

- (a) If you are unable to attend the 17th AGM and wish to appoint proxy(ies) to vote on your behalf, you may deposit your Form of Proxy at the Registered Office of the Company at Securities Services (Holdings) Sdn. Bhd., Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan not later than forty-eight (48) hours before the 17th AGM or any adjournment thereof, i.e., **latest by Sunday, 28 May 2023 at 10:00 a.m.**
- (b) If you wish to attend the 17th AGM yourself, please do not submit any Form of Proxy for the 17th AGM that you wish to attend. You will not be allowed to attend the 17th AGM together with a proxy appointed by you. Only one of you is allowed to attend and enter the meeting venue.
- (c) If you have submitted your Form of Proxy prior to the 17th AGM and subsequently decided to attend the 17th AGM yourself, please revoke your proxy appointment at the time of registration.

4. Corporate Member

Any corporate member who wishes to appoint a representative instead of a proxy to attend the 17th AGM should submit the original certificate of appointment under the corporation's

seal to the Company's Registered Office at Securities Services (Holdings) Sdn. Bhd., Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan at any time before the time appointed for holding the 17th AGM or to the registration staff on the meeting day for the Company's records.

5. Parking

You may park your vehicle at the allocated visitors' parking bays.

6. Door Gifts

There will be **NO** door gifts in the 17th AGM.

GUIDANCE FOR ATTENDANCE OF 17TH AGM

1. Registration for the 17th AGM

- (a) Registration will start at 8:30 a.m. and end at such time as the Chairman of the meeting may be determined.
- (b) Please read the signage to ascertain the registration counter to register yourself for the 17th AGM and join the queue accordingly.
- (c) Please present your original National Registration Identification Card ("**NRIC**") or Passport for verification by the Share Registrar against the Record of Depositors as of 23 May 2023. Please ensure that you collect your NRIC or Passport thereafter.
- (d) After verification, you are required to write your name and sign on the Attendance List provided by the Share Registrar. Thereafter, you will be given an identification wristband.
- (e) **NO** individual will be allowed to enter the meeting hall without the identification wristband. There will be no replacement if you lose or misplace the identification wristband.
- (f) **NO** person will be allowed to register on behalf of another person, even with the original NRIC or Passport of that person.
- (g) The registration counter is solely for verification of identity and registration purposes.
- (h) All attendees are also required to observe the social distancing rule.
- (i) Please vacate the registration area immediately after registration.

If you have any enquiries on other matters, please refer to our staff who will be at hand to assist.

2. Safety Measures due to COVID-19 Pandemic

All attendees are advised to adhere to the following standard operating procedures of the Company:-

- (a) to undergo a temperature screening upon arrival at the meeting venue. You will not be allowed to enter the meeting venue if you are believed to be suffering from pneumonia symptoms (which include sore throat/flu/fever/cough/shortness of breath) or having a body temperature above 37.5 Celsius; and

(b) to wear a face mask before entering the meeting venue and throughout the 17th AGM.

3. Submission of Questions prior to 17th AGM

Shareholders are encouraged to submit questions ahead of the 17th AGM and email your questions to info@techna-x.com, **latest by Sunday, 28 May 2023.**

The Company will endeavour to answer your question(s) at the 17th AGM if time permits or by email after the 17th AGM.

The 17th AGM proceedings will focus on the proposed resolutions to minimise crowd gathering time in an enclosed environment.

ENQUIRY

Should you have any enquiries on the foregoing, please do not hesitate to contact our Share Registrar at their general line: +603-2084 9000 or Pn. Halimah Hashim from the Company at general line: +603-2702 4681 or email: info@techna-x.com during office hours.

We thank you for your continued support.